

Draft minutes subject to acceptance at the next meeting

CHELWOOD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD, TUESDAY 10TH MAY 2022. THE MEETING COMMENCED AT 8.15pm

Present: Cllrs Julie Glynn (Chair), Geoff Joyner, Pat Harrison, Peter Jones and Niki Cripps; also in attendance Alan Butcher (Clerk)

22/05/1 - *Apologies for absence.* None.

22/05/2 – *Election of Chairman.* Cllr Glynn was proposed, seconded and elected Unanimously and signed the Declaration of Acceptance.

22/05/3 – *Election of Vice Chairman.* Cllr Harrison was proposed, seconded and elected unanimously and signed the Declaration of Acceptance.

22/05/4 – *Confirmation of Proper Officer.* Alan Butcher was duly confirmed.

22/05/5 – *Confirmation of Responsible Financial Officer.* Alan Butcher was duly confirmed.

22/05/6 – *Appointment of Parish Council Representatives to outside organisations:*
Cllr Harrison was appointed as village hall representative.

22/05/7 - *Declarations of Interest:* no declarations were made.

22/05/8 - *Public Participation:*

The Chairman adjourned the meeting for public participation on matters included on the agenda only. Three members of the public were present.

- i) Comments on Planning Applications. A representative from the Scouts gave a short presentation about the proposed building on the Scouts campsite and answered questions from councillors and the public. The question of noise was raised and the rep advised that there would be a small increase in noisy activities but nothing significant. The Chairman thanked him for his presentation.
- ii) Agenda matters. Peter Sherborne the former Parish Council Chairman thanked the councillor for the retirement gift given after the last election.
- iii) Report from Ward Councillor. This had been given during the Annual Parish Meeting and is appended to these minutes.

22/05/9 - *Confirmation of the Minutes of previous meetings:*

- i) Minutes of Meeting held on 5th April 2022 were agreed and signed as a true record.

22/05/10 - *Parish Council Response to Planning Applications*

- i) Application 22/01551/FUL – Erection of an outdoor pursuits building and associated works at Chelwood Scouts Campsite, Main Road, Chelwood. Cllr Glynn noted the size of the proposed building and referred to planning policy especially LCR6 in respect of building of this type in the green belt and also green belt policy. The presumption is that recreational/sports activities should be approved Light pollution was mentioned but it was noted that there was no permanent electricity on site.

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It was proposed and seconded that the council support the application which was agreed unanimously.

- ii) Application 22/01765/FUL – Single storey extension, wrap around veranda and other works at Jasmine Cottage, Main Road, Chelwood. After a brief discussion it was proposed and seconded that the council support the application which was agreed unanimously.

22/05/11 - Parish Council Matters.

- i) Highways – problems and defects. No problems reported.
- ii) Forthcoming roadworks and possible traffic calming measures. Cllr Sally Davis was discussing this with Highways.
- iii) Works to telephone box. Work continued to complete the repainting.
- iv) Repairs to bench by Notice Board and works to notice board. Repairs would be carried out in due course.
- v) Local Plan update, WECA Spatial Strategy and other matters relevant to Chelwood. The clerk advised that the council could forward further comments on the infill boundary to the inspector if it so wished before 5th June. It was agreed to rely on the comments already made.
- vi) Matters relating to the Village Hall. Following discussions at the last meeting, it was proposed seconded and agreed unanimously to grant £100 toward the Jubilee Tea on 3rd June. A cheque for £100 was raised in favour of the village hall.

22/05/12 - Financial:

- i) Agreement of draft Parish Council accounts to 31/03/22. These were agreed and the end of year bank reconciliation signed by Cllr Cripps.

22/05/13 - Matters of Report

- i) Cllr Joyner noted continuing problems with vermin at No 3 Chelwood
There being no further business, the meeting closed at 8.55pm

22/05/14 - Date and Time of Next Meeting.

14th June 2022, 7.30 at Chelwood Village Hall.

Alan Butcher,
Parish Clerk,
19th May 2022
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